

WCCI Grant Application Instructions

**E-mail completed application to westcoastcompaneros@gmail.com or
Mail to 702 Cree Drive, San Jose, CA 95123-4614**

Thanks to generous contributions from members and friends, West Coast Compañeros, Inc., (WCCI) is currently able to provide a small number of modest grants (\$250-\$500) to support activities that are in keeping with our mission, focusing on social justice projects rooted in the Ignatian spirit. Our mission can be summarized by one of WCCI's primary objectives: "To seek opportunities to establish programs in conjunction with the Society of Jesus and/or other groups affiliated with its vision and commitment to alleviate poverty, to educate, to promote human and civil rights, and to achieve social justice."

We have developed a streamlined application and evaluation process to handle requests for funding in a transparent and accountable way. Any Compañero can serve as a sponsor for a project and submit an application on its behalf. A small committee of the WCCI board evaluates the applications and makes funding recommendations to the board. The board's decisions are communicated to the Companion sponsor and any grant funding awarded is sent to the project contact person.

The following guidelines are used for evaluating applications:

- The gift relates to our Companions mission statement.
- Priority given to organizations with Ignatian roots or inspiration.
- Concentrate on smaller, well-targeted gifts to grass-roots organizations.
- Companion sponsor has a personal commitment to the project.
- Matching donations (from additional fund-raising) are encouraged.
- A sponsor is limited to two applications per year.

The accompanying two-page application is designed to be filled in by a Companion sponsor using Adobe Reader. The completed application should be saved and then sent as an e-mail attachment to westcoastcompaneros@gmail.com.

Applications can also be printed out and completed by hand.

Mail to WCCI c/o Dave Van Etten at 702 Cree Drive, San Jose, CA 95123-4614.

Use the TAB key to move forward from field to field in the application form. Use Shift-TAB to move backward in the form. Click on either the "New grant" button or the "Renewal of previous grant" button. Each of the three sections for describing the project, the needs to be met, and the sponsor's supporting comments allow for up to twenty lines of free-form text.

Address any questions to westcoastcompaneros@gmail.com.

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Companion-sponsor's name:

Telephone:

E-mail address:

New grant

OR

Renewal of previous grant

Name of the group/organization:

Contact person for the organization:

Organization's mailing address:

City:

State:

ZIP:

Country (if not USA):

Telephone:

E-mail address:

Web site:

[There is a limit of 20 lines of text in each of the following three sections.]

Description of the organization's purpose/mission and brief history:

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Needs to be met by the grant:

Companion-sponsor's supporting comments: